

- 1.9 Shifts : 24 hour project operation;
- 1.10 Therefore total number of project staff : 771 total heads were provided with work & skills development for the duration of this project;
- 1.11 General Skills Development : 13 LDoE staff were selected and trained as "Super Trainers", who in turn trained the 88 LDoE Pickers, Manifesters and Quality Checkers.

### **PROCUREMENT AND DELIVERY OF STATIONERY PACKS**

27

The LTSM Task Team comprising DBE and LDoE officials determined stationery specifications for each Grade through a process of reviewing stationery specifications from five (5) provincial education departments (Free State, Gauteng, Mpumalanga, North West and Western Cape). With contracts for the procurement and direct delivery of stationery to schools lapsing on **30 September 2012**, new terms of reference were prepared.

28

The ten (10) stationery manufacturers known to the Department of Basic Education and provincial education departments were identified and

invited to briefing meetings with the Administrator and senior DBE officials on **11 and 12 October 2012**. Manufacturers were briefed about the province's stationery needs, and invited to make submissions on availability of stock and reduced prices per item (inclusive of VAT) **by not later than Tuesday, 16 October 2012**. Manufacturers indicated that there was none of them and anyone else in the country that has the capacity to supply the entire province with the required stationery, especially at such tight timeframes.

29

Eight (8) manufacturers submitted their reduced quotations. Standard Bidding Document forms were sent to 8 manufacturers who were requested to complete the forms and after completion, send the forms back to the LDoE with the prerequisite documentation (such as original Tax Certificates, etc.). One (1) manufacturer failed to do so by the determined return date.

30

Visits were organised to sites of manufacturers on **17 and 18 October 2012** to determine capacity and availability of stock. Two (2) of the remaining seven (7) manufacturers failed to meet the set standards – thus leaving five (5) manufacturers in the process.



The submissions from manufacturers were evaluated by the Bid Evaluation Committee (BEC) comprising senior officials from the DBE and LDoE. All members of the BEC were appointed by the Administrator, with the DBE component appointed with the concurrence of the Director-General of Basic Education.

On **Friday, 19 October 2012**, the BEC briefed the Administrator about its recommendations, which the Administrator referred to the Bid Adjudication Committee (BAC) for consideration. Finally the Administrator decided to assign four (4) of the five manufacturers to provide the five (5) education Districts with the required stationery; and the fifth manufacturer was assigned to provide stationery for all commercial subjects.

The following Table provides a comparison of the price variance between the amount used to procure and deliver stationery for the 2012 school calendar year; the projected amount using the 2012 amount as a zero-based reference and factoring in the CPI of 6.2%; and the costs determined to the process outlined above:



<b>2012 &amp; 2013 Stationery procurement and delivery</b>	<b>Actual &amp; projected costs</b>
2012 Stationery actual costs	<b>R259,451,202.35</b>
2013 Stationery projected costs with 6,2% CPI on 2012 actual cost	<b>R275,018,274.47</b>
2013 Stationery actual costs (as per process outlined in 3.7 above)	<b>R129,117,514.47</b>

33

The final total orders (budget) for 2013 stationery packs are R118,947,845.11. Manufacturers delivered direct to schools and deliveries were completed by 7 December 2012 with mop up of any outstanding issues up to 13 December 2012.

## **CONCLUSION**

34

Save for the remedial delivery of books requested by the Schools through *inter alia* the Call Centre and the Grades 4 to 6 and Grade 11 books referred to hereinbefore, the delivery of the textbooks has been completed.

35

As set out hereinbefore the delivery of the Grades 4 to 6 and 11 National Science and Technology as well as the Maths and Physical Science Books will be completed by the middle of January 2013.

36

The DBE undertakes to file a further Affidavit by Wednesday 23 January 2013 dealing with the delivery of the aforementioned books.

37

Because the end of year academic results will then also be available, in that Affidavit the DBE will also deal with paragraph 5.5 of the Order of the above Honourable Court dated 4 October 2012.




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DEPONENT

SIGNED and sworn to before me at Pretoria on the 13 day of DECEMBER 2012, the deponent having acknowledged that he/she knows and understands the contents of this affidavit and all the provisions of Act 16 of 1963 and the Regulations promulgated in terms thereof concerning the taking of the oath having been complied with in my presence and within the area for which I have been appointed as Commissioner of Oaths.

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COMMISSIONER OF OATHS

Capacity: ADVOCATE OF THE HIGH COURT  
 Full names: ADUO ATE SHIMOLWA CROON MASELA  
 Physical address: 1665 TENKHA EXTENSION  
GRANTING  
0407